



## ***Notice of a Meeting***

### **Performance Scrutiny Committee**

**Thursday, 5 October 2017 at 10.00 am**

**Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND**

#### **Membership**

Chairman Councillor Liz Brighthouse OBE

Deputy Chairman - Councillor Jenny Hannaby

#### *Councillors:*

Nick Carter  
Mike Fox-Davies  
Tony Ilott

Liz Leffman  
Charles Mathew  
Glynis Phillips

Emily Smith  
Michael Waine  
Liam Walker

**Notes:** *A pre-meeting briefing will take place in the Members' Board Room at 9.30am on the day of the meeting.*

**Date of next meeting:** 14 December 2017

#### **What does this Committee review or scrutinise?**

- The performance of the Council and to provide a focused review of:
  - Corporate performance and directorate performance and financial reporting
  - Budget scrutiny
- the performance of the Council by means of effective key performance indicators, review of key action plans and obligations and through direct access to service managers, Cabinet Members and partners;
- through call-in, the reconsideration of decisions made but not yet implemented by or on behalf of the Cabinet;
- queries or issues of concern that may occur over decisions being taken in relation to adult social care;
- the Council's scrutiny responsibilities under the Crime and Justice Act 2006.

#### **How can I have my say?**

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

#### **For more information about this Committee please contact:**

Chairman	-	Councillor Liz Brighthouse E.Mail: <a href="mailto:liz.brighthouse@oxfordshire.gov.uk">liz.brighthouse@oxfordshire.gov.uk</a>
Policy & Performance Officer	-	Katie Read, Policy Officer Tel: 07584 909530 Email: <a href="mailto:katie.read@oxfordshire.gov.uk">katie.read@oxfordshire.gov.uk</a>
Committee Officer	-	Colm Ó Caomhánaigh, Tel 07393 001096 <a href="mailto:colm.ocaomhanaigh@oxfordshire.gov.uk">colm.ocaomhanaigh@oxfordshire.gov.uk</a>

Peter G. Clark  
Chief Executive

September 2017

## **About the County Council**

The Oxfordshire County Council is made up of 63 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 678,000 residents. These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

## **About Scrutiny**

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

## **What does this Committee do?**

The Committee meets up to 6 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting**

**A hearing loop is available at County Hall.**

# AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declarations of Interest - Guidance note on back page of the agenda**
3. **Minutes**

The minutes of the meeting held on 21 September 2017 will be circulated for approval with the agenda for the 14 December 2017 meeting.

4. **Petitions and Public Address**
5. **Working towards a new corporate plan 2018-21 (To Follow)**

10.10

Report by the Assistant Chief Executive.

Performance Scrutiny Committee is asked to consider the approach and direction being taken in developing the council's new Corporate Plan. The council's current Corporate Plan covers the period 2016-20. Following the county council elections in May 2017, work has begun on developing a new Corporate Plan for the period 2018-21.

**The Committee is RECOMMENDED to note the approach being taken to develop the new Corporate Plan, and to suggest additional matters for consideration by the Working Group in relation to this.**

6. **Safeguarding Adults (Pages 1 - 56)**

10.50

Report by Independent Chair, OSAB

The Oxfordshire Safeguarding Adults Board is required to report annually on the work of the Board and of its partners, assessing the position of the partnerships in relation to the safeguarding adults at risk within Oxfordshire. Pamela Marsden, Independent Chair, OSAB will attend.

**The Committee is RECOMMENDED to:**

- a) **note that the adult safeguarding partnership is working across Oxfordshire but there are severe pressure points in relation to the increased complexity of cases and activity in the system;**
- b) **consider the implications for the partnership in relation to increasingly fewer resources being made available due to budgetary considerations; and**
- c) **note the Business Plan for 2017-18 contained at the end of the document.**

7. **Safeguarding Children - Annual Reports (Pages 57 - 162)**

11.30

(Items 7 and 8 will be taken together at the meeting.)

Report by Deputy Director Safeguarding.

This paper concerns three annual reports from the Oxfordshire Safeguarding Children Board. The reports include an overview of safeguarding work, serious case reviews and quality assurance.

**The Committee is requested to note the annual reports and provide any comments.**

## **8. Children Missing From Home or Care In Oxfordshire (Pages 163 - 174)**

(To be taken with Item 7.)

Report by Director for Children's Services.

This report provides a strategic update on the number of children reported as missing from home, care and school in Oxfordshire, including children looked after by Oxfordshire County Council. It covers the period between 1 January 2017 and 1 June 2017.

The report focuses on the main patterns, trends and concerns across the county, which will be of note to strategic leads. It covers best practice in line with the agreed 'joint protocol' and current risks or shortfalls and how these are being managed to ensure compliance with the relevant guidance issued by the Department for Education (DfE) and the College of Policing.

It is not intended to reflect the full picture of all of the work undertaken by the Missing Children's Panel and partners within the period. Many investigations and analyses are active, awaiting further intelligence development or exploration with operational partners, third party agencies, and the children and families whom we are working to safeguard.

Safeguarding missing children is a key priority for the Oxfordshire Safeguarding Children Board (OSCB). The OSCB Child Sexual Exploitation Sub-Group is responsible for overseeing the partnership arrangements for missing children across the county.

A wide variety of information and intelligence has informed this report. Sources include information held on both Oxfordshire County Council and Thames Valley Police databases (including crime, intelligence and missing persons), Local Authority databases and multi-agency records.

There remains evidence of risks related to missing children across all of Oxfordshire with varying patterns and trends in each locality.

**The Committee is RECOMMENDED to note this report.**

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.